



Welcome Guide

WELCOME!

We are so excited to have you join our market community.

Please read through this guide for key information and everything you need to know before your start date.



THE DETAILS:

Where: Haig Park, Braddon

When: Every Sunday

Trading Hours: 8am - 2pm

Contact:

info@haigparkvillagemarkets.com.au

Phone: 0493147994 (please email or text questions so our team is across it, call on market days if urgent.)

SITE PLANS

- The site plans are emailed on Thursdays.
- Please check and get in touch if you need any changes
- If you have not received the site plan by Friday, please get in touch.



LOAD-IN AND LOAD-OUT

- Load-in is from 5.15am until 7.50am
- Vehicles must be offsite by 7.50am
- Vehicle access is available if needed - the site plan will indicate what time to arrive depending on your stall location. Please get in touch to request vehicle access.
- Those walking their goods in can arrive anytime between 5.15am - 7.50am.
- Stalls must be setup by 8am
- Load-out will commence at 2pm. If you have vehicle access, check with a staff member on site when to bring your vehicle in
- Stalls walking out can leave anytime from 2pm



How do I find my stall on the day?

Your stall will be marked out with numbered cones, corresponding to the site plan sent to you. Our team will be onsite in pink hi-viz, come see us for assistance.

PARKING GUIDE



STALL AESTHETICS AND PROMOTION

What do I need to bring?

- A marquee and table (these must stay set up for the duration of the market)
- Weights at 15kgs or tent pegs
- Appropriate signage
- Neat, presentable table coverings
- A mat if your stall makes mess

If you're using power - check out our WHS guide to see what else you need.

Stall aesthetics are everything! Check out our stallholder aesthetics pack for handy tips on how to make your stall look incredible.



PROMOTION ON SOCIAL MEDIA

- It is a requirement to share your attendance at the markets on social media. Please read our Social Media Guidelines document if you need assistance!
- The following link has social posts and images: [Haig Park Village Market Images](#). Images can also be taken from our FB & Insta pages for promotional purposes.
- Please ensure you like our [FB page](#) and follow our [Insta page](#)



FAQS

Can I have vehicle access?

Please get in touch if you require vehicle access. If this is granted, you must arrive at your designated time. This will be communicated via the site plan, sent on the Thursday prior to market day.

What if I have to cancel?

Please cancel your booking in the Local Stalls portal. To receive a credit, cancellations must be made by Monday prior to market day. If you are cancelling due to illness or injury, a Drs certificate will be required to receive a credit.

Any last-minute cancellations due to unforeseen circumstances must still be notified via text to 0493147994.

It's raining! Will the market go ahead?

The market will go ahead rain, hail or shine.

I have a fun new product that wasn't approved in my first application - what do I do next?

If you would like to add a product to your stall, please get in touch with us for approval.

How do I book in for another market?

Once you are registered with the Local Stalls System, you can book in from this platform. If you are a weekly or fortnightly stallholder, you are automatically booked in.

ADDITIONAL RESOURCES

[Haig Park Village Markets Terms and Conditions](#)

[Food and Beverage Guide](#)

[Waste Guide](#)

[Stall holder aesthetics pack](#)

[Emergency Management Plan](#)

[Social media guidelines](#)

